

Priority for Service (PFS) Action Plan for Migrant Students



As part of the Every Student Succeeds Act (ESSA), the Priority for Service (PFS) Action Plan is a required program activity for the Migrant Education Program. In providing services with funds received under this part, each recipient of such funds shall give priority to migratory children who have made a qualifying move within the previous 1-year period and who are failing, or most at risk of failing, to meet the challenging State academic standards; or have dropped out of school. [§1304 [20 U.S.C. 6394](d)].

The Priority for Service Report on NGS must be used to determine who to serve first and foremost with MEP funds. Students are identified as PFS if they meet the following criteria:

Priority for Service Criteria	
Grades 3-12, Ungraded (UG) or Out of School (OS)	<ul style="list-style-type: none"> • Who have made a qualifying move within the previous 1-year period; <p style="margin-left: 20px;"><u>AND</u></p> <ul style="list-style-type: none"> • Have failed one or more of the state assessments (TAKS/STAAR), or were granted a TAKS LEP Postponement, were Absent, Not Tested or were not enrolled in a Texas school during the state assessment testing period for their grade level.
Grades K-3	<ul style="list-style-type: none"> • Who have made a qualifying move within the previous 1-year period; <p style="margin-left: 20px;"><u>AND</u></p> <ul style="list-style-type: none"> • Have been designated LEP in the Student Designation section of the New Generation System (NGS) Supplemental Program Component; <u>or</u> • For students in grades K-2, who have been retained, or are overage for their current grade level.

The following document is provided by TEA for districts to help document efforts that are being conducted on behalf of Priority for Service students. It contains all of the required components as described in Part 4 of the ESSA Application in the Provisions and Assurances, but also allows room for districts to add additional activities. Each district's plan must clearly articulate criteria for defining student success, including timelines for achieving stated goals and objectives.

NOTE: *This document can be obtained electronically in MS Word format from the regional ESC MEP Coordinator.*

Priority for Service (PFS) Action Plan	
School Year: 2017 - 2018	

*Note: Title I, Part C Coordinator or MEP staff will **include the PFS Action Plan in the district improvement plan as a separate section** appropriately labeled or identified (e.g., “Migrant PFS Action Pan Section”), rather than integrating the action plan elements with other DIP sections that focus on other student population groups (e.g., Bilingual, ESL, economically disadvantage).*

<p><u>Goal(s):</u></p> <p>Priority for Service students will be served first to assure they receive high quality educational supplementary services, to help overcome educational disruptions and promote academic success</p>	<p><u>Objective(s):</u></p> <p>100% of PFS students will have access to instructional and support services</p>
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Required Strategies	Timeline	Person(s) Responsible	Documentation
Monitor the progress of MEP students who are on PFS.			
<ul style="list-style-type: none"> Monthly, run NGS Priority for Service (PFS) reports to identify migrant children and youth who require priority access to MEP services. 	September 2017 to August 2018	MEP Coordinator & Migrant Instructional Aide	PFS monthly reports
<ul style="list-style-type: none"> Before the first day of school, develop a PFS Action Plan for serving PFS students. The plan must clearly articulate criteria for defining student success, including timelines for achieving stated goals and objectives. 	August 22, 2017	MEP Director & MEP Coordinator	Current PFS Plan
Required Strategies		Person(s)	

	Timeline	Responsible	Documentation
Communicate the progress and determine needs of PFS migrant students.			
<ul style="list-style-type: none"> During the academic calendar, the Title I, Part C Migrant Coordinator & Instructional Aide will provide campus principals and appropriate campus staff information on the Priority for Service criteria and updated NGS Priority for Service reports. 	September 2017 to May 2018	Migrant Coordinator & Migrant Instructional Aide	PFS report sign in sheets
<ul style="list-style-type: none"> During the academic calendar, the Title I, Part C Migrant Coordinator & instructional Aide will provide parents of PFS information on the Priority for Service criteria. 	September 2017 to June 2018	Migrant Coordinator & Migrant Instructional Aide	PAC agenda Minutes, sign in sheets, telephone log & blackboard connect system
<ul style="list-style-type: none"> During the academic calendar, the district's Title I, Part C Migrant Coordinator & Instructional Aide will make individualized home and /or community visits to update parents on the academic progress of their children. 	September 2017 to June 2018	Migrant Coordinator & Migrant Instructional Aide	Parent conferences sign in sheet
Additional Activities			
<ul style="list-style-type: none"> Migrant Instructional Aide will meet with Elementary and Middle School Counselors at the end of every nine week period to make sure PFS students are on track for promotion to the next grade level. Migrant Instructional Aide will meet with High School Counselors at the end of every nine week period to make sure PFS students are on track for graduation 	September 2017 to May 2018	Migrant Instructional Aide	Sign in sheets
Provide services to PFS migrant students.			
<ul style="list-style-type: none"> The district's Title I, Part C Migrant Director & MEP staff will use the PFS reports to give priority placement to these students in migrant education program activities. 	September 2017 to June 2018	Migrant Director, Coordinator & Instructional Aide	Telephone log & Blackboard Connect Calling System
<ul style="list-style-type: none"> The district's Title I, Part C Migrant Director & MEP staff will ensure that PFS students receive priority access to instructional services as well community social services/agencies. 	September 2017 to June 2018	Migrant Director, Coordinator, Instructional Aide	Referral forms Food stamps Health fair TANF
<ul style="list-style-type: none"> The district's Title I, Part C Migrant Director will determine what federal, state, or local programs serve PFS students. 	September 2017 to August 2018	Migrant Director	PEIMS report (Showing if TMIP, ESC MEP Head

			Start, etc. served PFS students)
Additional Activities			
<ul style="list-style-type: none"> ▪ Software ▪ Tutoring ▪ Parent Workshops (Latino Family Literacy) ▪ Student Conferences (HOBY & Middle School Retreat) ▪ University Tour ▪ PFS students are offered computer lending program first that includes Mifi USB Modem for internet access at home ▪ School supplies ▪ Summer School interventions & activities 	September 2017 to May 2018	Migrant Coordinator & Instructional Aide	Sign in sheets Lending laptops contracts School Supply Request/Distribution Form NGS Supplemental Reports