



*Benito Martinez Elementary*

PO Box 98  
FORT HANCOCK, TX 79839  
(915) 769-1604, FAX: (915) 769-0044

**2019-2020**

*School Parent and Family Engagement Policy*

*Benito Martinez Elementary*





## **General Expectations**

Benito Martinez Elementary has developed a written Title I Parent and Family Engagement Policy with input from our parents. Parent survey responses guide our parent services. The policy will be distributed to parents and will be available on our campus website, in student agendas and communication logs. The policy describes the means for carrying out the following Title I parental and family engagement opportunities in accordance with Every Student Succeeds Act, Public Law 114-95 Section 1010.

### **Involvement of Parents in the Title I Program**

To involve parents in our School-wide Title I Program at Benito Martinez Elementary, the following practices have been established:

- Parental Involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring –
  - Parents play an integral role in assisting with their child’s learning.
  - Parents are encouraged to be actively involved in their child’s education at school.
  - Parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.



**DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT  
POLICY COMPONENTS**

**The school will involve parents in the joint development and joint agreement of its School Parental Involvement Policy and its school wide plan, if applicable, in an organized, ongoing, and timely way under section 1118 (b) of the ESEA.** The written policy describes how the campus will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school’s participation under this part and to explain the requirements of this part, and the right of the parents to be involved. **[Section 1116(c)(1)]**

Activities/Strategies	Timeline
Meet with CPIC twice a year	Fall/Spring
FHISD Student Orientation	August
Open House	Fall/Spring
Educating FHMS Volunteers	Ongoing
Parent Survey	Ongoing
Student Enrollment Packets – Student Safety	Ongoing
Share Campus Goals	Ongoing

**The school will distribute to parents of participating children and the local community, the School Parental Involvement Policy.**

Activities/Strategies	Timeline
Posted on website	Ongoing
Title I Parent Meeting – Parent Roundup	September
Enrollment Packet	Ongoing

**The school will convene an annual meeting to inform parents of the following and will offer a flexible number of meetings, such as meetings in the morning or evening. The written policy describes how the campus will offer a flexible number of meetings, such as meetings in the morning or evening. [Section 1116(c)(2)]:**

Activities/Strategies	Timeline
Parent Roundup (Monthly meetings)	Ongoing
Calendar of Events	Ongoing
Honoring Teachers and Teacher Appreciation efforts	Ongoing/May
Student Activities	Ongoing
Title I Meeting	September

**The school will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.**

Activities/Strategies	Timeline
School/Parent Communication Folders	Every 6 wks
Faculty communication with parents (email, phone, written)	Ongoing
Anchor charts on walls	Ongoing
Correspondence mailed home	Ongoing
Correspondence sent home with students	Ongoing



**SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

**The school will build the school’s and parent’s capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement.** The written policy describes how the campus will provide reasonable support for parental involvement activities. [Section 1116(e)(14)]

Activities/Strategies	Timeline
Parent Roundup – Inform parents of opportunities	Fall/Spring
Fort Hancock ISD Website with a variety of links for Parent Involvement	Ongoing
Parent Portal	Ongoing
Parent Institute Parent Newsletter	Ongoing
Communication with Parent Liaison	Ongoing
Parent Conference Invitations	Ongoing

**The school will, with district assistance, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parent involvement.** The written policy describes how the campus will provide materials and training to help parents work with their children, such as literacy training and using technology. [Section 1116(e)(2)]

Activities/Strategies	Timeline
Parent Roundup – Inform parents of online resources	Fall/Spring
Share STAAR and or TELPAS information-Parent Portal/Parent Meetings	Fall/Spring
Families and Communities Engaged in Schools Conference	October 26
Migrant Farmworker Fall Conference	October 5
Healthy Minds, Healthy Kids! Parent Symposium	October 19
Grade 5 SSI/Grade placement requirements	January
Parent Institute Online Newsletter	Ongoing

**The school will, with the assistance of its district and parents, educate its teachers, student services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.** The written policy describes how the campus will address the importance of communication between teachers and parents on an ongoing basis through, at a minimum: Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child’s achievement **[Section 1116(d)(2)]**

Activities/Strategies	Timeline
Staff Development	Ongoing
Home visits	Ongoing
Encourage Staff to attend/participate in Parent/Community events	Ongoing
Parent-Teacher Conferences	Fall/Spring
School/Community Health Fair	Spring

**The school will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.**

Activities/Strategies	Timeline
School Website	Ongoing
School/District Phone (Callout) System	As needed
Phone calls from school personnel	As needed
Informational fliers	As needed
Community notifications/postings	Ongoing
Letter of notification of student requirements	Spring/March
Parent Institute Newsletters	Ongoing



## **BUILDING CAPACITY FOR INVOLVEMENT**

The school Parental Involvement Policy may include additional discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement.

Activities/Strategies	Timeline
Academic/NEHS Event	October
Veteran's Day Program Luncheon	November
Christmas Program for Grade Pk-5th	December
Homecoming Week activities and community parade	October
Fall Festival	Pending
Board Meeting Student Recognition/Presentations	Monthly
New 5 <sup>th</sup> Grade Orientation	May
Community Health Fair	March